

## **Chandler Crossings Estates Homeowners Association**

### **Board of Directors Meeting January 19, 2010**

In Attendance:

Mary Loomis  
Kevin Lynch  
Dane Anders Platt

Also in Attendance:

Mary Jane Labut, Property Manager, City Property Management Company

#### **Call to Order**

There being a quorum, the meeting was called to order at 5:30 pm.

#### **Homeowner Open Forum**

No owners were present at the meeting.

#### **Approval of Minutes**

RESOLVED: the November, 2009 meeting minutes are approved as written and presented.

#### **Financial Report**

The November 2009 financial report was reviewed. There were no unusual expenses to report.

#### **Management Report**

Mary Jane Labut gave her Management Report.

- Newsletter will be prepared and sent out after annual meeting.
- Annual meeting will be held on March 16<sup>th</sup> at VCHS. The board meeting will be held prior to the annual at 5:30 p.m.
- Certificates will be printed up for the winners of the 6 months free assessments in the annual meeting drawing.
- Mary Jane will obtain quotes for a caterer/entertainment for the community event which will be held on March 27<sup>th</sup> from 4 – 7 p.m.

#### **Old Business**

##### Architectural Status Report

Kevin noted that the receipt of weekly reports have been spotty. He also noted that there are a few outstanding submittals in which the submittal was approved but work had not yet taken place. Mary Jane will have Candy follow up with these owners to find out their status.

**New Business**  
Annual Meeting

The annual survey will be sent out with the annual meeting notice. Mary Jane will send the 2009 survey to the board to review and update for 2010. The community event flyer will be sent out with the annual meeting notice as well.

**Adjournment**

There being no further business to discuss, Dane made the motion to:

RESOLVED: adjourn the January 19, 2010 meeting.

The motion was seconded by Kevin Lynch, all in favor. Motion passed. The meeting was adjourned at 6:39 p.m.

Respectfully submitted,

Mary Jane Labut  
Recording Secretary